

## Guidelines for reviewers

*Zeitschrift für Weiterbildungsforschung ZfW* (Journal for Research on Adult Education) publishes reviews of relevant new titles in the field of adult and continuing education. The editorial team decides which books are to be reviewed. Recommendations for reviews are welcome.

Courtesy reviews or reviews by supervisors of academic qualifications are not published in the ZfW.

If you are interested in publishing your review in the ZfW, please contact the responsible editor, Wiebke Reinecke: [reinecke@die-bonn.de](mailto:reinecke@die-bonn.de)

### Subject and content of review

Subject of ZfW reviews are current publications (generally monographs) from the field of adult and continuing education, as well as relevant related disciplines.

In anthologies, reviews concentrate on articles regarding the development of the field.

Reviews contain a brief discussions of contents and also a critical assessment of the publication. Despite the most objective description of the subject, reviews always contain the reviewer's subjective comments and pointed view - a contribution to the attraction of a good review. After all, reviews encourage an individual analysis of the reviewed publication.

### Helpful questions

You should take the following aspects into consideration:

- Summarise the publication's key question as precisely and concisely as possible. Can you extract a key statement?
- Where does the publication stand in the context of the current academic debate?
- Is the key problem relevant and the methodological approach appropriate?
- Can research findings and other key statements be generalised? Can they be transferred into adult educational practice?
- Are text structure as well as the choice and design of arguments convincing?
- Is the publication clearly legible?
- For which target group is the publication recommendable? Or why is it not recommendable?

### Formal requirements

#### Text length

The text length may have a maximum of 5,000 characters (including spaces). The editorial team reserves the right to shorten manuscripts or to return them to the author, if they exceed the required text length.

#### Spelling and format

Words are highlighted with italics. Please do not add formatting such as automatic hyphenation, page breaks. Do not include footnotes and source references.

#### List of authors

For the list of authors, please state your name, your academic title, as well as your function and institution.

### Bibliographic book information

Please include the book's complete bibliographic information including page count, retail price and ISBN.

For example

Peter Faulstich, Dieter Gnahn, Sabine Seidel (Hrsg.) (2002): *Praxishandbuch selbstbestimmtes Lernen. Konzepte, Perspektiven und Instrumente für die berufliche Aus- und Weiterbildung*  
Weinheim und München: Juventa, 255 pages, 18.50 Euro, ISBN 3-7799-1435-2

### Manuscript submission

The deadline for your review is included in the editorial letter.

### Editor

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